

Members Present

Michael Cappel, Stephen Fox, Janet Haedicke (Chair), James Reifinger, C. Turner Steckline, Robin Stephens, and Christine Strunk

Ex-officio Members Present

Michael Camille, Dean Jeffery Cass, and Paul Karlowitz

Members and Ex-officio Members Absent

Michael Camille, Carlos Fandal, and Matthew James

Minutes

- Chair Haedicke called the meeting to order at 2:00 pm in the A&S Conference Room.
- Dean Cass reviewed the Arts and Sciences budget.
 - Note that \$50,000 to \$60,000 is spent on copying alone.
 - He commented how he would like to find more money for travel especially for non-research conferences (e.g. pedagogy conferences).
 - He also explained the new memo format to inform the Provost of changes in positions.
- For 2009-2010, these are on-going faculty searches: two in Mass Communication, one in Social Work, one in Biology, one in English, an Endowed Chair in Gerontology, and possibly another one in Gerontology.
- There will be no more hiring decisions until mid-January or February. Pending retirements or resignations in the spring, we may have three or four additional positions to fill.
- We need to offer better metrics to decide how to rank the necessity of each position. The number of majors in a department is not sufficient. We should look at the number of graduating majors and the retention numbers from first to second year, second to third year, etc. Other ideas are welcome.
- Dean Cass is willing to explain each department's needs and reasoning instead of calling all the department heads to make their cases at this time.
- Dean Cass suggested that this committee can focus on
 - making recommendations to change the amount of travel funds,
 - deciding a merit raise allocation policy, and
 - ranking the necessity of positions.
- The committee adjourned at 3:15pm.